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## [Oxy-students-announcements-l] How to access your move out financial assistance

1 message

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**Jim Tranquada** <jtranqua@oxy.edu>  
To: oxy-students-announcements-l@oxy.edu

Wed, Mar 18, 2020 at 5:18 PM

Dear Students:

We write to provide more information about the financial assistance message sent to you last night.

**Incremental Assistance Clarification:** We received some questions last night as to whether the \$300 credit is “in addition to” or “in place of” the prorated room and board refund announced on [March 13](#). To be clear, the \$300 is **in addition to** the room and board credit.

**Timing of Credits:** Earlier today, the Business Office posted a \$300 credit to the individual accounts of 1,224 students who were living on campus and have had to move because of the coronavirus. As we communicated last night, for students still engaged in the petition process, the credit will appear in their account next week if they end up moving off campus.

**How to Request a Refund:** Now that the credit has been posted, to access the \$300 you’ll need to go into myOxy and request a refund. (This is the easiest way for the College to quickly handle a refund on this scale.) Here’s how:

- Before you go online, make sure you have your banking information set up as an eRefund account within your eBill.
- To add your banking information or review your account, login to myOxy, go to the “Student Services” tab, go to “my eBill” and click on “Refunds” on the top menu bar. You will need your bank account number and bank routing number if you are entering this information for the first time.
- To submit a refund request, login to myOxy, go to the “Student Services” tab and click on “Refund Request - Student Accounts.” Then select “eRefund” as the method for receiving your refund.
- Your refund will be transferred into your bank account in 2-3 business days.

**Policy Overview - Reminders from Yesterday:** As we said in last night’s message, this financial assistance is for each student who is a) enrolled this semester b) was living on campus and c) has to move back home as a result of the coronavirus. You can use this money for travel expenses, including plane tickets or the cost of shipping your belongings home. There is no form to fill out, and you don’t have to submit invoices or receipts.

If you have any questions, just call Yady Barajas in the Student Accounts Office at (323) 259-2610 or email her at [stuaccounts@oxy.edu](mailto:stuaccounts@oxy.edu).

Jim Tranquada  
Director of Communications

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Oxy-students-announcements-l mailing list  
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